

**DRAFT**

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**METHOD OF OPERATION FOR DDNRO**

1. The 13 March 1963 NRO Agreement established the Office of a DDNRO who "shall be in the chain of command directly under the Director NRO and shall at all times be kept fully and currently informed as to all activities of the National Reconnaissance Program". It specifically stated that the DDNRO should, under the direction of the DNRO, be responsible for:

a. "Supervising relations between the NRO and the United States Intelligence Board and its subcommittees, and the intelligence exploitation community.

b. "Supervising all NRP tasks assigned by the Director NRO to the Central Intelligence Agency.

c. "Performing such other duties as may be assigned by the Director, NRO.

"The Deputy Director shall act for, and exercise the powers of the Director, NRO, during his absence or disability."

2. In order to carry out these functions, the following method of operation for the DDNRO is proposed:

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a. There be established in the Pentagon, either near  
[redacted] office of the DNRO or within the area assigned to the NRO

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staff, an office for the DDNRO. Since the DDNRO's other duties will permit him to spend only a part of his time in this office and since the office should be manned on a fulltime basis, the office will be staffed by an Executive Assistant to the DDNRO and a secretary on a fulltime basis.

b. In order to permit the DDNRO to be kept fully and currently informed on all activities of the NRP,

1) the office of the DDNRO will receive on a routine or routing basis copies of all incoming and outgoing correspondence, cables, etc. The NRO staff will earmark those items which they believe to require specific attention of the DDNRO.

2) the NRO staff will keep the DDNRO office informed of all meetings or briefings in the event that DDNRO, or if appropriate his Executive Assistant, might wish to attend.

3) the NRO staff will co-ordinate with DDNRO, prior to DNRO sign-off, NRO actions involving USIB and its sub-committees, CIA, Special Group and the intelligence exploitation community.

4) DDNRO will be consulted on all major NRO policy, programming and budgetary actions.

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c. In order to carry out his responsibilities for supervising relationships between NRO and USIB (under paragraph 1 a. above), DDNRO will work with USIB and its sub-committees, particularly COMOR, to insure that appropriate requirements guidance is provided to the NRO for the development and execution of the NRP. He will insure that the NRO keeps USIB adequately informed on NRO programs so that this guidance will be meaningful and so that the NRP will assume its proper place in the over-all U. S. intelligence effort. With appropriate assistance from the NRO staff, the DDNRO will work with the intelligence exploitation community, primarily NPIC and NSA, to insure that a proper interface exists between the NRP and those responsible for exploiting its product. This activity will involve both working with the exploiters to insure that they are in a position to handle the product collected and, in turn, insuring that the specialized requirements of the exploiters are adequately considered in the development and operation of the collection systems.

d. In carrying out his duties under paragraph 1 b. above, DDNRO will be responsible for

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- 1) insuring that all CIA/NRO projects are responsive to NRO direction and guidance;
  - 2) insuring that the DNRO is informed on the progress of all CIA/NRO projects and on any critical problems arising in connection therewith;
  - 3) submitting the CIA program and budgets to DNRO for approval;
  - 4) insuring that CIA has within its own budget the necessary funds and personnel to provide internal CIA support for the NRP;
  - 5) preparing proposals on CIA/NRO projects for submission by the NRO to the Special Group and higher authority for approval, and acting as NRO spokesman when appropriate.
- e. In carrying out the duties of Acting DNRO during a designated absence of the DNRO, the DDNRO will perform all of the functions of the DNRO following insofar as possible the policies previously established by the DNRO. The NRO staff will carry out all of its activities in support of the Acting DNRO in the same manner as for the DNRO.